



Minutes for SHEEP Board Meeting held on April 10, 2021

Those in attendance in-person were: **Dawn McLendon, Tiffany Jureczki, David Bruton, Julie Wingate, Patty Calder, Ann Shorter, Carrie Fiedler, Dawn Allen, Cindy Glick**

- Those in attendance via zoom were: John Deane & Kristin Lynd
- Not Present: Stefanie Nitschke, David Read, April Rose

- **Opening Prayer-** Dawn M. opened us with a prayer
- **Approval of Prior Meeting Minutes**
 - **March meeting minutes**
 - **Correction on 2nd page regarding new board members.**
 - Dawn moves to change verbiage to “review applicants”
 - Julie 2nd motion
 - Add Ann Shorter
 - **Tiffany J. motion to approve**
 - **2nd by Julie W.**
 - **Board approves March meeting minutes with above corrections to be made**
- **Public Comments: NA**
- **Financial Report:**
 - Ann reported the financials “look good” this month.
 - Approx \$6000 revenue this month
 - Total -\$19,000 (but were predicting -\$30,000 so better than expected)
 - Ann reports the management of our overall budget has been so strong and is better than we anticipated given the extremely hard year
 - Ann suggests moving \$30,000 from growth to ops account to ensure that checking account is in black for next few months.
 - This will cover payroll, teacher appreciation, graduation, etc.
 - If we need/want to move money back to growth in July we can do so then
 - **David B- motions to move \$30,000 from growth fund**
 - **Patty C. seconded**
 - **Board approved motion**
- **FUNDraiser Report**
 - Collected over \$19,000
 - Expenses approx. \$2500
 - Food, funpacks, brewery
 - Net profit approx. \$17,500
 - How the money is utilized will be determined by Tiffany et al.
 - Tiffany reported yard will be updated, feeding back into enrichment fund
- **Admin Committee Update**
 - No current update
- **Marketing Committee Update**

- Have met with 2 marketing/website designers
- Discussed marketing plan, website re-vamp, social media clean-up, optimization of search engines, monthly upload of content
- Cibolo Creative-
 - Quote was ala carte and didn't have monthly maintenance capacity
- Admin committee will meet Wed to make decision and will meet the next Wed with Debbie
 - Penguin Suits give 15% charitable discount- ~\$5436
 - Monthly fee - \$388.63
- **Director's Update**
 - Open house has been posted monthly and only approx. 2 people coming so should these be cancelled?
 - Thank you note from Courtney Loudi regarding the meeting to promote the elementary school.
 - 79 students have registered and paid fee
 - 58 confirmed via family meeting
 - Pre-k= 39 kids
 - Kinder- 16 kids
 - 1st – 12 kids
 - 2nd -6 kids
 - 3-5th – 6 kids
 - Question- at what point do we begin splitting classes?
 - Discussion: Kinder class seems large as does 18 for 1st and 2nd. Initial suggestion would be to explore hiring extra teacher for 1st and potentially teacher assistant for kinder
 - Staff member who wrote letter and requesting response from Stefanie
 - Dawn to remind Stefanie to send letter
- **Officers for 21-22 School Year**
 - **President: TBD**
 - **Vice President: Carrie Fielder**
 - **Treasurer: David Bruton**
 - **Secretary: Kristin Lynd**
- **New Business:**
 - Application for board:
 - Parent:
 - Katie Stout: Lawyer and former educator and children at St. Helena's
 - Church:
 - Rebecca G- kids (2) at SHEEP, member of St. Helena's
 - Julie Wingate and Stefanie Nitchke
 - Patty C- made motion to accept both Katie S and Rebecca G. for school board members
 - David B- 2nd this motion
 - **Board approves acceptance of both Katie S and Rebecca G. for 2021-2022 School Board**
- **Closing Prayer: David B closes us in prayer**
- **Next school board meeting will be held: June 14, 2021**